



REGULAR MEETING
Village Board of Trustees
138 Main Street, Candor, NY, 13743
SEPTEMBER 3, 2020

CALL TO ORDER: The regular meeting of the Village of Candor Board of Trustees began at 6:30 pm with the Pledge of Allegiance and was called to order by the Honorable Mayor Eric Halstead on September 3, 2020 via telephone on FreeConferenceCall.com amid the COVID-19 pandemic.

Those in attendance included Mayor Eric Halstead; Board Trustees Gary Consalvi, Gwen Isham, Nancy King; Clerk/Treasurer Lynne Roberts; Deputy Clerk/Treasurer Amanda Mott; DPW Supervisor Eric Lang; and Attorney Robert McKertich. Absent: Board Trustee Chad Edwards.

PUBLIC COMMENT: No public called in to the meeting.

MINUTES: July 2, 2020 Regular Meeting – Trustee King made a motion to approve the minutes as presented, seconded by Trustee Consalvi. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham, and King voted aye. The motion was approved and carried.

OLD BUSINESS:

Water Projects – Hunt Engineering expects a letter to be sent from the DOH with their edits for the water project to go forward; once it is received, we can proceed.

New Office Sign – This has been tabled until the October meeting. Trustee King will be retired by then but stated that she is in agreement with whatever the then current Board decides.

Smoke-Free Parks Policy – There was a great deal of discussion regarding what verbiage should be in the resolution, policy, or local law as well as what should be on the signage. Attorney McKertich stated that a resolution would outline the rules for our parks. However, the only way to be able to enforce those rules would be to adopt a local law. It was decided to have Attorney McKertich draft a resolution for adoption. After adopted, the Tobacco Free Broome/Tioga group has agreed to provide free signage.

Street Light Conversion to LEDs – The Board has already approved to go forward with this project. Mayor Halstead will check to see which bulbs would work best for the Village poles.

October Meeting – Mayor Halstead stated that unless the Governor extends the possibility of remote meetings, the October 1, 2020 meeting will be held in-person, with social distancing, in the DPW building with no public attendance.

NEW BUSINESS:

Police Report – June had no activity; July's report was reviewed.

Justice Report – The June report was reviewed. Trustee King made a motion to accept June's Justice Report as presented, seconded by Trustee Isham. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham, and King voted aye. The motion was approved and carried.

The July report was reviewed. Mayor Halstead made a motion to accept July's Justice Report as presented, seconded by Trustee King. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham, and King voted aye. The motion was approved and carried.

Water Report(s) – Water report(s) were reviewed.

Bills – Trustee Isham made a motion to approve July’s bills (Abstract #002) as presented, seconded by Trustee Consalvi. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham, and King voted aye. The motion was approved and carried.

Trustee King made a motion to approve August’s bills (Abstract #003) as presented, seconded by Trustee Consalvi. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham, and King voted aye. The motion was approved and carried.

Financials – June’s and July’s financials were reviewed.

Budget Journal Transfers – Mayor Halstead made a motion to accept the budget journal transfers for CHIPS, PAVE NY, and EWR as presented, seconded by Trustee King. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham, and King voted aye. The motion was approved and carried.

Justice Audit – Mayor Halstead made a motion to accept the annual Justice Audit compiled by Gretchen Huizinga as presented, seconded by Trustee Consalvi. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham, and King voted aye. The motion was approved and carried.

Resolution (Records Retention Schedule ~ LGS-1) – This has been tabled until the October meeting.

Shared Services Agreement – Attorney McKertich is trying to get some of the verbiage in the agreement changed. Mayor Halstead made a motion to accept the shared services agreement between the Village of Candor and the NYS DOT for four years as presented, seconded by Trustee Isham. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham, and King voted aye. The motion was approved and carried. If Attorney McKertich gets the verbiage changed, the agreement can be voted on again at that time as amended.

Elections – Mayor Halstead reminded everyone that elections will take place on Tuesday, 09/15/2020 in the Library from 12:00pm – 9:00pm. Our election inspectors from March are the same. Some extra precautions will be put into place to comply with pandemic protocols.

Organizational Meeting – Mayor Halstead stated that the annual organizational meeting will be held at the beginning of the regular October 1 board meeting.

Code Enforcement – Mike Katchmir plans to retire as Code Enforcement Officer effective 12/31/2020. DPW Supervisor Lang was considering taking on those responsibilities but has since declined. Dan Sherer, who works for Tioga County DOH, has voiced an interest in this position since he lives in Candor. Mayor Halstead asked if the Board wanted to offer Mr. Sherer the position; everyone thought it would be a good fit.

EVERYONE THANKED TRUSTEE KING FOR HER 22-1/2 YEARS OF SERVICE ON THE BOARD; INCLUDING STAYING ON AS A RESULT OF THE PANDEMIC.

ADJOURNMENT: A motion was made by Trustee Consalvi to adjourn. There being no further business, Mayor Halstead adjourned the meeting at 7:14 pm.

Respectfully submitted,

Lynne D. Roberts, Village Clerk/Treasurer