



REGULAR MEETING
Village Board of Trustees
138 Main Street, Candor, NY, 13743
MARCH 5, 2020

CALL TO ORDER: The regular meeting of the Village of Candor Board of Trustees began at 6:30 pm with the Pledge of Allegiance and was called to order by the Honorable Mayor Eric Halstead on March 5, 2020 at the Village Office, 138 Main Street, Candor, NY.

Those in attendance included Mayor Eric Halstead; Board Trustees Gary Consalvi, Gwen Isham, Nancy King; Clerk/Treasurer Lynne Roberts; Deputy Clerk/Treasurer Amanda Mott; DPW Supervisor Eric Lang; Attorney Robert McKertich. Absent: Board Trustee Chad Edwards.

PUBLIC COMMENT: No public present.

Mayor Halstead announced that Trustee King would not be running again for office and this would be her last board meeting. He thanked her for her 22 years of service to the Village.

MINUTES: February 6, 2020 Regular Meeting – Trustee King made a motion to approve the minutes as presented, seconded by Trustee Isham. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham, and King voted aye. The motion was approved and carried.

February 15, 2020 Budget Meeting – Trustee Consalvi made a motion to approve the minutes as amended, seconded by Trustee King. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham, and King voted aye. The motion was approved and carried.

OLD BUSINESS:

CYA Concession Stand – NYSEG has forgiven \$418.00 of the bill. We paid the remainder of the bill. Mayor Halstead is in contact with CYA regarding this bill. They are going to attempt to pay half of this bill and will then be responsible for the bill going forward.

Water Projects – DPW Supervisor Lang has started locating water lines for the capital project.

There was a problem on Reservoir Hill Road with low water pressure. The line was crushed and has been replaced. There was a water main break at the Dandy Mart which also has been repaired.

Smoke-Free Parks Policy – Trustee Isham should have policies from area municipalities for review and to draft a policy for the Village. Once our policy is adopted, Tobacco Free Broome Tioga has offered to provide free signage for all our parks.

Office Closure – The Village Office will be closed on Tuesday, March 10 due to Clerks' vacations.

Elections – Upcoming elections are scheduled for March 18, 12:00 pm – 9:00 pm in the Library.

NEW BUSINESS:

Police Report – January's report was reviewed.

Justice Report – The January report was reviewed. Trustee Consalvi made a motion to accept the Justice Report as presented, seconded by Trustee King. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham, and King voted aye. The motion was approved and carried.

Water Report(s) – Water report(s) were reviewed.

Bills – Trustee Consalvi made a motion to approve the bills as presented, seconded by Trustee King. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham, and King voted aye. The motion was approved and carried.

Financials – January’s financials were reviewed.

Budget/General Journal Transfer(s) – Trustee Isham made a motion to approve the budget journal transfer for Parks/A7110.4 (\$1,478.50) and to exclude the transfer for Safety Inspection/A3620.4 (\$833.00) [see attached details], seconded by Trustee Consalvi. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham, and King voted aye. The motion was approved and carried.

Justice Court Records Audit – The results of the audit are available for inspection. Gretchen Huizinga will continue to audit the Justice Court books on a quarterly basis.

NYSLRS Resolution (Standard Work Day & Reporting) – Mayor Halstead made a motion to approve NYSLRS Form 2418 (Standard Work Day Resolution) as presented, seconded by Trustee King. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham, and King voted aye. The motion was approved and carried.

Mayor Halstead made a motion to approve NYSLRS Form 2417-A (Standard Work Day Resolution for Elected Officials) as presented, seconded by Trustee King. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham, and King voted aye. The motion was approved and carried.

Organizational Meeting – Mayor Halstead stated that the annual meeting will be on April 2, 2020.

Public Hearing – Mayor Halstead made a motion to schedule a public hearing for April 2, 2020 at 6:30 pm to adopt the 2020-2021 tentative budget, seconded by Trustee Isham. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham, and King voted aye. The motion was approved and carried.

Franchise Check (Charter) – Our annual franchise check from Charter was received for \$23,437.22.

Street Light Conversion to LEDs – Mayor Halstead reviewed the options from Terry Carroll (our Southern Tier Clean Energy Coordinator) to convert our street lights to LED. He asked that this information be reviewed for discussion at the next meeting.

DPW Training – Mayor Halstead made a motion to send DPW Supervisor Lang for NYS Rural Water training in Lake Placid, May 18-20 for an approximate cost of \$700 (to include class, hotel, and meals), seconded by Trustee King. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham, and King voted aye. The motion was approved and carried.

Budget Meeting – The final meeting is scheduled for March 28, 1:00 pm, at the Village Office.

Daffodil Festival – Trustee King requested the Village to supply our white benches, port-o-johns, safety cones, and garbage cans. DPW Supervisor Lang stated it would be taken care of.

COMMUNICATIONS:

ADJOURNMENT: A motion was made by Trustee Consalvi to adjourn. There being no further business, Mayor Halstead adjourned the meeting at 7:11 pm.

Respectfully submitted,

Lynne D. Roberts, Village Clerk/Treasurer