



**REGULAR MEETING**  
Village Board of Trustees  
138 Main Street, Candor, NY, 13743  
**JANUARY 2, 2020**

**CALL TO ORDER:** The regular meeting of the Village of Candor Board of Trustees began at 6:30 pm with the Pledge of Allegiance and was called to order by the Honorable Mayor Eric Halstead on January 2, 2020 at the Village Hall, 138 Main Street, Candor, NY.

Those in attendance included Mayor Eric Halstead; Board Trustees Gary Consalvi, Chad Edwards, Gwen Isham; Clerk/Treasurer Lynne Roberts; Absent: Board Trustee Nancy King, DPW Supervisor Eric Lang (vacation), Deputy Clerk/Treasurer Amanda Mott (vacation), Attorney Robert McKertich (excused).

**PUBLIC COMMENT:** No public present.

**MINUTES:** December 5, 2019 Regular Meeting – Trustee Consalvi made a motion to approve the minutes as presented, seconded by Trustee Edwards. A vote was taken; Mayor Halstead and Trustees Consalvi, Edwards, and Isham voted aye. The motion was approved and carried.

**OLD BUSINESS:**

**Water Projects** – Mayor Halstead is in contact with Hunt Engineers to have a meeting in the next couple weeks to schedule the start of the Water Capital Project.

Newark Valley has not yet had their meeting to discuss service options for Badger meters.

**Surplus Equipment** – Trustee Edwards made a motion to accept the list of surplus equipment as presented (see attached details) and put them out to bid, seconded by Trustee Isham. A vote was taken; Mayor Halstead and Trustees Consalvi, Edwards, and Isham voted aye. The motion was approved and carried. The computers will have their hard drives removed and destroyed prior to getting rid of them.

**Part-Time Crossing Guard** – Trustee Isham asked if David O’Konsky was contacted to be our fill-in crossing guard. Mayor Halstead stated yes and he will have to be put on our payroll to do so.

**NEW BUSINESS:**

**Police Report** – No report.

**Justice Report** – The November report was reviewed. Trustee Edwards made a motion to accept the Justice Report as presented, seconded by Trustee Consalvi. A vote was taken; Mayor Halstead and Trustees Consalvi, Edwards, and Isham voted aye. The motion was approved and carried.

**Water Report(s)** – Water report(s) were reviewed.

**Bills** – Trustee Isham made a motion to approve the bills as presented, seconded by Trustee Edwards. A vote was taken; Mayor Halstead and Trustees Consalvi, Edwards, and Isham voted aye. The motion was approved and carried.

**Financials** – November’s financials were reviewed.

**Budget/General Journal Transfer(s)** – Mayor Halstead made a motion to approve the budget journal transfers as presented (see attached details), seconded by Trustee Edwards. A vote was taken; Mayor Halstead and Trustees Consalvi, Edwards, and Isham voted aye. The motion was approved and carried.

**Budget Meetings** – The following dates are scheduled to work on the 2020-2021 budget: 02/01/2020, 02/15/2020, and 02/29/2020; all to begin at 1:00 pm in the Village office.

**Resolution** (Establishing the 2020 Election Polling Place and Hours) – Mayor Halstead read the resolution out loud and took a roll call vote (see attached signed and sealed resolution).

**Election Inspectors** – The following individuals will be contacted to be involved in this year’s elections: Rita Quinlan (Sr. Inspector), Lois Purcell (Jr. Inspector), and Stanley White (Alt. Inspector).

**W-4** – The new form for 2020 was given to all employees so they have an opportunity to change their deductions.

**Smoke-Free Tioga** – Trustee Isham stated she is in contact with this group to acquire “Smoke-Free Parks” policies that other municipalities have adopted. Trustee Edwards said he was also contacted by the group to see if the board was following up on adopting a policy.

#### **COMMUNICATIONS:**

**ADJOURNMENT:** A motion was made by Trustee Edwards to adjourn. There being no further business, Mayor Halstead adjourned the meeting at 6:57 pm.

Respectfully submitted,

Lynne D. Roberts, Village Clerk/Treasurer