



REGULAR MEETING
Village Board of Trustees
138 Main Street, Candor, NY, 13743
NOVEMBER 7, 2019

CALL TO ORDER: The regular meeting of the Village of Candor Board of Trustees began at 6:30 pm with the Pledge of Allegiance and was called to order by the Honorable Mayor Eric Halstead on November 7, 2019 at the Village Hall, 138 Main Street, Candor, NY.

Those in attendance included Mayor Eric Halstead; Board Trustees Gary Consalvi, Gwen Isham; Clerk/Treasurer Lynne Roberts; Deputy Clerk/Treasurer Amanda Mott; Attorney Robert McKertich; Absent: Board Trustees Chad Edwards, Nancy King; DPW Supervisor Eric Lang (workers' comp); Guests: Florence Alpert, Norma Kurtz (Village residents).

PUBLIC COMMENT: Ms. Alpert gave an update as the Village R.E.A.P. (Rural Economic Area Partnership) rep. She reported on grant funding, partnerships with other organizations/individuals, and a feasibility study to determine what area municipalities specifically need. REAP is also looking for volunteers to assist with this study. As a Village resident, Ms. Alpert voiced her concern regarding on-street winter parking at the intersection of Foundry and Owego Streets. With plowing, there is only room for one car to pass on Foundry and there are many blind spots. Mayor Halstead stated he would look at what could be done to remedy this.

Ms. Kurtz asked for an update on plans to correct the drainage issue at the end of her driveway on Mountain Avenue. As well, she asked how these types of repairs are handled. Mayor Halstead replied that repairs are done in priority of "need" and her drain/ditch will be taken care of in the next few weeks. Ms. Kurtz also asked about the election process and for information regarding ATVs on Village roads/streets. She was informed that the election process is beginning soon and the local law for ATVs will be mailed to her.

MINUTES: October 3, 2019 Regular Meeting – Trustee Consalvi made a motion to approve the minutes as presented, seconded by Trustee Isham. A vote was taken; Mayor Halstead and Trustees Consalvi and Isham voted aye. The motion was approved and carried.

OLD BUSINESS:

Water Projects – DPW Supervisor Lang is working with Newark Valley, who is also looking for alternatives companies to services Badger meters.

Sidewalks Update – We are complete with this project for the year.

Radar for School Zone – No update.

Move Flagpole at 138 Main Street – This has been tabled until spring.

New Sign for Houck Municipal Center – Trustee Isham presented the newest design for the sign. There was discussion; but due to the expense of the project and the monies spent on clearing trees from the August storm, this has been tabled until spring.

Accounting School – Reminder that the two Clerks will attend training November 13, 14, and 15 so the office will be closed November 13 and 14.

NEW BUSINESS:

Police Report – September's report was reviewed.

Justice Report – The September report was reviewed. Mayor Halstead made a motion to accept the Justice Report as presented, seconded by Trustee Isham. A vote was taken; Mayor Halstead and Trustees Consalvi and Isham voted aye. The motion was approved and carried.

The October report was reviewed. Trustee Consalvi made a motion to accept the Justice Report as presented, seconded by Trustee Isham. A vote was taken; Mayor Halstead and Trustees Consalvi and Isham voted aye. The motion was approved and carried.

Water Report(s) – Water report(s) were reviewed.

Bills – Trustee Isham made a motion to approve the bills as presented, seconded by Trustee Consalvi. A vote was taken; Mayor Halstead and Trustees Consalvi and Isham voted aye. The motion was approved and carried.

Financials – None.

Budget/General Journal Transfer(s) – Mayor Halstead made a motion to approve the budget journal transfers as presented, seconded by Trustee Isham (see attached details). A vote was taken; Mayor Halstead and Trustees Consalvi and Isham voted aye. The motion was approved and carried.

AIM-Related Payment – This is the new designation for the normal Village AIM (Aid & Incentives to Municipalities) payment. We will receive \$8,502.00 in mid-May 2020 from the OSC (Office of the State Comptroller). OSC will receive these monies from the County's share of collected sales tax.

Surplus Equipment – We have some surplus equipment (mostly computer equipment and printers). Clerk/Treasurer Roberts will prepare a list for next meeting so equipment can be designated surplus and dealt with accordingly.

New Water Billing Cards – Deputy Clerk/Treasurer Mott is working with Williamson Law Book (our software provider) to institute a new bimonthly water billing process. The February 2020 bills will be printed on meter billing postcards instead of a 3-part form as in the past. The postcards will have preprinted indicia from the Post Office, thus saving on postage. A newsletter will be included in the December 2019 bills informing our residents of this change.

Tobacco-Free Tioga/Broome – Trustee Isham will work with this group to draft a Village policy for our parks.

COMMUNICATIONS:

ADJOURNMENT: A motion was made by Trustee Consalvi to adjourn. There being no further business, Mayor Halstead adjourned the meeting at 7:26 pm.

Respectfully submitted,

Lynne D. Roberts, Village Clerk/Treasurer