



**REGULAR MEETING**  
**Village Board of Trustees**  
**138 Main Street, Candor, NY, 13743**  
**SEPTEMBER 3, 2019**

**CALL TO ORDER:** The regular meeting of the Village of Candor Board of Trustees began at 6:30 pm with the Pledge of Allegiance and was called to order by the Honorable Mayor Eric Halstead on September 3, 2019 at the Village Hall, 138 Main Street, Candor, NY.

Those in attendance included Mayor Eric Halstead; Board Trustees Gary Consalvi, Gwen Isham, and Nancy King; DPW Supervisor Eric Lang; Deputy Clerk/Treasurer Amanda Mott; Attorney Keegan Coughlin (filling in for Attorney Robert McKertich); Clerk/Treasurer Lynne Roberts arrived at 6:34 pm; Trustee Chad Edwards was absent; Chris Brown (Village resident); and Tobacco Free Tioga (Miranda Bickham, Lilly Booton, Laura Kelly, Jenna Layton, Beth Smalt).

**PUBLIC COMMENT:** Ms. Brown thanked the Mayor, Board, and DPW employees as well as the Town for their response to the recent storm that devastated the Village. She voiced a concern about an additional tree on her street, in front of the Kopcho's, that needs to be removed because it is dead. Mayor Halstead stated that there were still three-to-five trees that will be taken down and this is one of them. She would also like to encourage the Village and local residents to plant trees to replace those that were lost.

The representatives from Tobacco Free Tioga gave a presentation emphasizing ways to make our parks tobacco free areas and handed out helpful literature. Afterward discussion followed with possible options going forward, including looking at NYS or County laws, designating smoking and smoke-free areas, signage, etc.

**MINUTES:** August 6, 2019 Regular Meeting – Trustee King made a motion to approve the minutes as amended, seconded by Trustee Isham. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham, and King voted aye. The motion was approved and carried.

**OLD BUSINESS:**

**Water Projects** – Mayor Halstead is going to talk to all vendors at the NYCOM conference to gather as much information as possible regarding our meter program.

**Sidewalks Update** – No update.

**Radar for School Zone** – Police Chief Henry is investigating where the sheriff's office got their traffic device. These cannot be used for ticketing unless they are calibrated annually. We will not need to recalibrate for our purposes.

**Move Flagpole at 138 Main Street** – There was no further progress to discuss.

**New Sign for Houck Municipal Center** – Trustee Isham discussed not using the Village logo on the sign because its design is very busy. The Board also discussed changing/updating the logo. Trustee Isham will have more sign options at the October meeting.

**Ordinances to Local Laws** – Mayor Halstead is still working with our attorney to see if we need to do this.

**Board Meeting Date Changes** – Mayor Halstead made a motion to move the regular board meeting night from the first Tuesday of each month to the first Thursday of each month starting October 3, seconded by Trustee Consalvi. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham, and King voted aye. The motion was approved and carried. Attorney Coughlin reminded us to post notices in the Candor Chronicle, Post Office, bank, and web page.

**2020 Estimated Workers' Comp. Bill** – Mayor Halstead noted that next year's estimate is 17% less than this year.

**New Zero Turn Lawn Mower** – The current one has been repaired and should last for the remainder of the mowing season. A new one will probably need to be purchased prior to next year's season.

**NEW BUSINESS:**

**Police Report** – July and August reports were reviewed.

**Justice Report** – No report.

Mayor Halstead made a motion to pay our Justice Court auditor, Gretchen Huizinga, \$25.00 per hour instead of \$20.00 per hour, seconded by Trustee Isham. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham, and King voted aye. The motion was approved and carried. The Board requested that Ms. Huizinga attend a board meeting to explain in detail what her auditing process involves.

**Water Report(s)** – Water report(s) were reviewed.

**Bills** – Trustee Consalvi made a motion to approve the bills as presented, seconded by Trustee Isham. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham, and King voted aye. The motion was approved and carried.

**Financials** – June and July financials were reviewed.

**Budget/General Journal Transfer(s)** – None.

**Office Closure** – The office will be closed 09/16/2019 - 09/20/2019 due to NYCOM conference participation.

**Hire Part-Time Helper** – Mayor Halstead made a motion to hire Dan Thomas as a part-time helper at the rate of \$11.10 per hour, to work no more than 19 hours per week and to start on 09/04/2019, seconded by Trustee King. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham, and King voted aye. The motion was approved and carried. Dan Thomas will be working through the work/school program from Candor High School.

**AUD Filed** – The AUD was filed with Office of the State Comptroller on 08/22/2019.

**Weitzman's Check** – We received a \$10.02 check for Village Clean-Up scrap.

**Yard Waste and Storm Clean-Up** – There was discussion about vendors/companies where residents could take yard waste. Mayor Halstead also gave an update about how much storm clean-up remains within the Village. He also asked how much legal authority the Village has to tell residents that trees on their property are unsafe. Attorney Coughlin stated that it would be based on each individual incident/tree.

**Trustee Training** – Mayor Halstead made a motion to send Trustee Isham to two free sessions (Broome County/Coughlin & Gerhart/Cornell Cooperative Extension Municipal Training on 09/26/2019 and the OSC Seminar for Local Officials on 10/10/2019), seconded by Trustee King. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham, and King voted aye. The motion was approved and carried.

**COMMUNICATIONS:**

**ADJOURNMENT:** A motion was made by Trustee Consalvi to adjourn. There being no further business, Mayor Halstead adjourned the meeting at 7:32 pm.

Respectfully submitted,

Lynne D. Roberts, Village Clerk/Treasurer