



PUBLIC HEARING & REGULAR MEETING
Village Board of Trustees
138 Main Street, Candor, NY, 13743
DECEMBER 4, 2018

CALL TO ORDER: The regular meeting of the Village of Candor Board of Trustees began at 6:30 pm with the Pledge of Allegiance and was called to order by the Honorable Mayor Eric Halstead on December 4, 2018 at the Village Hall, 138 Main Street, Candor, NY.

Those in attendance included Mayor Eric Halstead; Board Trustees Gary Consalvi and Gwen Isham; Clerk/Treasurer Lynne Roberts; Deputy Clerk/Treasurer Amanda Mott; DPW Supervisor Eric Lang; Village Attorney Robert McKertich. Board Trustees Chad Edwards and Nancy King were absent.

PUBLIC HEARING (Charter Communications Franchise Agreement Resolution and Adoption): Mayor Halstead opened the public hearing at 6:30 pm. Since no public were in attendance for comment, Mayor Halstead closed the public hearing at 6:31 pm.

Charter Communications Franchise Agreement Resolution and Adoption – Mayor Halstead read the resolution out loud and took a roll call vote (see attached signed and sealed resolution).

PUBLIC COMMENT: No public in attendance.

MINUTES: November 6, 2018 Regular Meeting – Trustee Isham made a motion to approve the minutes as presented, seconded by Trustee Consalvi. A vote was taken; Mayor Halstead and Trustees Consalvi and Isham voted aye. The motion was approved and carried.

OLD BUSINESS:

Water Projects – Mayor Halstead announced the Village was awarded the WIIA grant in the amount of \$2,349,833. The timeline papers were signed and sent to the State earlier today. He plans to pursue other forms of funding for the remainder of the \$3,916,389 project cost. Also, it needs to be decided at the January meeting what engineering group will assist us with the project going forward. The Clerks may need to work on the project outside normal business hours and be paid from the administrative funds of the grant.

Mayor Halstead made a motion to purchase 30 new water meters to be paid for from FX201A (Water Fund Capital Fees), seconded by Trustee Consalvi. A vote was taken; Mayor Halstead and Trustees Consalvi and Isham voted aye. The motion was approved and carried.

Mayor Halstead made a motion to hire Jonathan Lipka, \$10.50 per hour, no more than 19 hours per week to assist DPW Supervisor Lang with water projects, paid out of FX 8310.1 (Water Administration/Personal Services) and monies transferred from FX1990.4 (Contingent/Contractual) to start 12/10/2018 through 05/31/2019, seconded by Trustee Consalvi. A vote was taken; Mayor Halstead and Trustees Consalvi and Isham voted aye. The motion was approved and carried.

Sidewalks – Trustee Isham (Grants Commissioner) is working on grants. It would help to put out a bid to have this project engineered. The board needs to determine what work will be included in this grant application.

Pine Street – This is just about complete.

Police Computer – This is completely set up.

Ward & VanScoy Building – Mayor Halstead is signing the papers for purchase of 6 Rich Street this evening.

NEW BUSINESS:

Police Report – October and November reports were reviewed.

Justice Report – October’s report was reviewed. Trustee Consalvi made a motion to accept the Justice Report as presented, seconded by Trustee Isham. A vote was taken; Mayor Halstead and Trustees Consalvi and Isham voted aye. The motion was approved and carried.

Water Report(s) – Water report(s) were reviewed.

Bills – A motion was made by Trustee Isham to approve the bills as presented, seconded by Trustee Consalvi. A vote was taken; Mayor Halstead and Trustees Consalvi and Isham voted aye. The motion was approved and carried.

Financials – October’s financials were reviewed.

Election Inspectors – It was agreed to ask the same individuals as last year: Rita Quinlan (Sr. Election Inspector), Lois Purcell (Jr. Election Inspector), and Stanley White (Alternate Election Inspector).

Budget/General Journal Transfer(s) – A motion was made by Mayor Halstead to approve the budget journals as presented, seconded by Trustee Isham. A vote was taken; Mayor Halstead and Trustees Consalvi and Isham voted aye. The motion was approved and carried.

Resolution (Polling Place & Hours/2019 Elections) – Mayor Halstead read the resolution out loud and took a roll call vote (see attached signed and sealed resolution).

IT Support for Computers – A couple different individuals have been in to look at our systems. Through one of those contacts, Priority IT Works helped get the network reconnected. We may be able to have an IMA with Tioga County IT possibly in the second quarter of 2019. During the interim, it was suggested to have an on-going contract with Priority IT Works for the Clerk computers and continue to use PC Connections (Rick Franklin) for the Police/DPW computer. Attorney McKertich will edit the contract with Priority IT Works and a decision will be made at the next meeting.

Hazard Mitigation Plan – Tioga County sent the final draft of this document which was discussed in detail.

Holiday Office Closure – The office will be closed 12/25/2018, 12/26/2018, and 01/01/2019.

ADJOURNMENT: A motion was made by Trustee Consalvi to adjourn. There being no further business, Mayor Halstead adjourned the meeting at 7:15 pm.

Respectfully submitted,

Lynne D. Roberts, Village Clerk/Treasurer