



SPECIAL MEETING
Village Board of Trustees
138 Main Street, Candor, NY, 13743
OCTOBER 8, 2018

CALL TO ORDER: The SPECIAL meeting of the Village of Candor Board of Trustees began at 12:00 pm with the Pledge of Allegiance and was called to order by the Honorable Mayor Eric Halstead on October 8, 2018 at the Village Hall, 138 Main Street, Candor, NY.

Those in attendance included Mayor Eric Halstead; Board Trustees Gary Consalvi and Chad Edwards; Clerk/Treasurer Lynne Roberts. Board Trustees Gwen Isham and Nancy King were absent.

SEXUAL HARASSMENT POLICY, COMPLAINT FORM, POSTER:

The draft policy, complaint form, and poster recommended for adoption by the State were reviewed. Mayor Halstead made a motion to approve the documents as amended for the Village of Candor, seconded by Trustee Consalvi. A vote was taken; Mayor Halstead and Trustees Consalvi and Edwards voted aye. The motion was approved and carried.

These forms will be available at the Village Office and DPW building. The adopted documents will be distributed to all Village personnel.

Sexual harassment training must be completed by October 2019.

ADJOURNMENT: A motion was made by Trustee Consalvi to adjourn. There being no further business, Mayor Halstead adjourned the meeting at 12:07 pm.

Respectfully submitted,

Lynne D. Roberts, Village Clerk/Treasurer