

**REGULAR MEETING**  
**VILLAGE OF CANDOR BOARD OF TRUSTEES**  
**138 MAIN STREET, CANDOR, NY, 13743**  
**June 06, 2017**

**Call to Order** – The regular meeting of the Village of Candor Board of Trustees began at 6:30 pm with the Pledge of Allegiance and was called to order by the Honorable Mayor Eric Halstead on June 06, 2017 at the Village Hall, 138 Main Street, Candor, NY, 13743.

Those in attendance included Mayor Eric Halstead; Board Trustees Gary Consalvi, Nancy King, Gwen Isham; Clerk/Treasurer Jennifer Bennett; Deputy Clerk/Treasurer Lynne Roberts; DPW Supervisor Eric Lang ;and Village Attorney Robert McKertich.

Absent: Chad Edwards, Trustee.

Residents: Jim Russell, Resident; Dick Zavatto, Resident; Roy Yarrington, Town Resident; & Vaughn Golden, Candor Chronicle.

**Public Comment:** Jim Russell presented the Village Board with a certificate of patriotism from the Sons of Union Veterans of the Civil War. It is in recognition of exemplary Patriotism in the display of the United States Flag.

Dick Zavatto and Roy Yarrington were at the meeting on behalf of the Chamber of Commerce. Mr. Zavatto presented a drawing of a Town of Candor Veterans Memorial that is in the planning stages to be placed in front of the cemetery. It will be a monument with benches and flags. The costs will be \$9,500. The Chamber of Commerce is looking for donations. The plan is to have the monument constructed by Memorial Day 2018. To have the project go according to schedule the order for the stone needs to be in by January 1, 2018.

**Minutes:** May 2, 2017 Regular Meeting – Mayor Halstead had some changes to the minutes. Trustee King made a motion to approve the amended minutes as presented, seconded by Trustee Consalvi. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham and King voted aye. The motion was approved and carried.

Organizational Meeting – Trustee King made a motion to accept the organization meeting minutes as presented, seconded by Trustee Isham. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham and King voted aye. The motion was approved and carried.

### **Old Business**

**Water Projects** – Mayor Halstead stated that we need the invoice for the meters that were ordered so they can be paid out of the 2016/2017 budget. DPW Supervisor, Eric Lang stated that he would like to purchase a camera for the pump house so he can see what is triggering the alarms at the pump houses. For the most part he would be able to fix the problems from his phone at home.

**MEGA** – Mayor Halstead decided to table this topic for now.

**CDBG Block Grant** – Robert McKertich, Village Attorney stated that he made changes to the Hunt Engineers agreement for engineering for the Water Improvement Project/Study Grant project. Mayor Halstead made a motion to approve signing the agreement with Hunt Engineers as soon as we get the updated copy of the agreement approved by Village Attorney Robert McKertich, seconded by Trustee Consalvi. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham and King voted aye. The motion was approved and carried.

**Charter (Time Warner) Franchise Agreement** – Mayor Halstead asked about the status of the franchise agreement with Charter/Time Warner. Village Attorney Robert McKertich stated that he has made changes and is waiting to get it back from Charter, he will follow up on it.

**Summer Help** – Mayor Halstead stated that we received four applications for Temporary/Summer Help position. Mayor Halstead asked the board if they wanted to look at the applications or do you want to go with DPW Supervisor, Eric Lang, recommendation for the new hires? The Trustees are fine with the recommendations. Mayor Halstead made a motion to hire Dennis Drury and Kyle Newhart to fill the positions at \$9.00/hr not to exceed 20 hours per week, with the positions to terminate on October 1, 2017, seconded by Trustee Consalvi. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham and King voted aye. The motion was approved and carried.

**Village Clean-up** – Mayor Halstead reminded everyone that Village Clean-up will be June 9<sup>th</sup> 8:00 AM– 3:30PM and June 10<sup>th</sup> 8:00 AM – 12:00 PM.

**Fire Agreement/Taxes** – Mayor Halstead stated that the final step to the Fire Agreement is to have the Village & Town do a Resolution. We can't do the resolution until the legislation is passed by the NYS Senate. Mayor Halstead stated that we will probably have to have a special meeting.

**Shared Services Meeting Minutes** – Mayor Halstead shared the Shared Services Meeting minutes with the Board of Trustees. There will be another meeting Thursday, June 8<sup>th</sup> at the County Office Building in Owego. Mayor Halstead stated that they are going to include the School Districts to try to get more ideas for shared services.

**Extra Hours** – Mayor Halstead stated that the Clerk's have been working extra hours due to the auditors being in the office. Deputy Clerk/Treasurer, Lynne Roberts had 80 hours extra. Mayor Halstead stated that she will be using a portion of the hours in June but would like to pay her for 40 hours. Clerk/Treasurer, Jennifer Bennett stated that she would like to use her extra hours as comp time. After some discussion Mayor Halstead made a motion to pay Lynne Roberts, Deputy Clerk Treasurer for 40 hours to be paid out of account A1990.4, seconded by Trustee King. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham and King voted aye. The motion was approved and carried.

### **New Business**

**Police Report** – Mayor Halstead submitted the police report for the month of May.

**Justice Report** – Mayor Halstead submitted the Justice Report for the month of April. A motion was made by Trustee Consalvi, seconded by Trustee Isham to approve the Justice Reports as presented. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham and King voted aye. The motion was approved and carried.

**Water Report** – Mayor Halstead submitted the water report for the month of May. Deputy Clerk Treasurer stated that DPW Working Supervisor, Eric Lang is taking the water to the lab to be tested.

**Justice Audit** – Mayor Halstead stated that the Justice Audit needs to be submitted. The package includes copies of Minutes, Justice Reports and Checks. Trustee King made a motion to accept the Justice Audit Package as presented, seconded by Trustee Consalvi. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham and King voted aye. The motion was approved and carried.

**Bills** – A motion was made by Trustee Consalvi, seconded by Trustee Isham to approve the bills as presented. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham and King voted aye. The motion was approved and carried.

**Village Clerk/Treasurer** – Mayor Halstead stated that Clerk/Treasurer, Jennifer Bennett has decided to retire. He would like to submit a resolution and change the local law to change the residency requirement for the Clerk/Treasurer position. It currently reads the position requires Village residency, he would like to expand it to the Town of Candor. He will be presenting this at the July meeting.

**Flags** – Mayor Halstead stated that for the 4<sup>th</sup> of July he would like to place flags on the bridge on Main St. for each branch of the service. After some discussion a motion was made by Mayor Halstead to purchase and place flags for each branch of the service to be placed on the bridge on Main St., seconded by Trustee King. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham and King voted aye. The motion was approved and carried.

**Old Reservoir** – Mayor Halstead stated that we received three quotes for cleaning up the dumping area by the old reservoir and they were:

Robinson’s Contracting	\$ 950.00
M & M Contracting	\$ 900.00
Kirk’s Contracting	\$1,850.00

The work is bulldozing the area, leveling it off and making it look nice. This is at the request of the NYSDEC. Mayor Halstead stated that we will need to encumber the funds to be paid out of A8510.4. Mayor Halstead made a motion to award the project to the lowest quote M & M Contracting for \$900.00, seconded by Trustee King. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham and King voted aye. The motion was approved and carried.

**School Crossing Guard** – School Crossing Guard, Jim Russell stated that he had a vehicle drive through the crossing area and knock the stop sign paddle out of his hand. The vehicle did stop and apologize. Mayor Halstead stated that he will check with NYSDOT about getting a flashing light.

**Adjournment:** Trustee Consalvi made a motion to adjourn, seconded by Trustee Isham. Mayor Halstead adjourned the meeting at 7:36 PM.

Respectfully submitted,  
(amendments voted on and approved at August 1, 2017 meeting submitted by Lynne Roberts)

Jennifer Bennett  
Clerk/Treasurer