

**REGULAR MEETING
VILLAGE OF CANDOR BOARD OF TRUSTEES
138 MAIN STREET, CANDOR, NY, 13743
May 02, 2017**

Call to Order – The regular meeting of the Village of Candor Board of Trustees began at 6:30 pm with the Pledge of Allegiance and was called to order by the Honorable Mayor Eric Halstead on May 02, 2017 at the Village Hall, 138 Main Street, Candor, NY, 13743.

Those in attendance included Mayor Eric Halstead; Board Trustees Chad Edwards, Gary Consalvi, Nancy King, Gwen Isham; Clerk/Treasurer Jennifer Bennett; Deputy Clerk/Treasurer Lynne Roberts; DPW Supervisor Eric Lang and Village Attorney Robert McKertich.

Residents: David Sandgren, Boy Scouts of America, Patti Sandgren, Resident

Public Comment: David Sandgren is working on a badge to become an Eagle Scout. He would like to do a beautification project at Hull Park. In order for him to go forward with the project he needs the approval of the Village Board. This project would include painting the gazebo, landscaping and planting flowers. Mayor Halstead stated that we have money in our budget to help with the costs. Trustee King made a motion to approve the project with costs not to exceed \$500, seconded by Trustee Edwards. Mayor Halstead asked if the Gazebo required scraping or priming before it is painted. Eric Lang, DPW Working Supervisor stated that he would have someone from Ahwaga Paints come to look at it and get their opinion. A vote was taken; Mayor Halstead and Trustees Edwards, Consalvi, Isham and King voted aye. The motion was approved and carried. David Sandgren stated that he needs to present this to an Eagle Scouts Board of Review to get approval to go forward with this project. Trustee King stated that it would be nice if it could be completed by the 4th of July. David Sandgren stated that he is looking at a September 21st deadline. It was decided by the Village Board that the Village would purchase the supplies for the project. Ms. Patti Sandgren requested a copy of the minutes. Clerk Treasurer, Jennifer Bennett stated that you can get a copy on our website. Deputy Clerk, Lynne Roberts stated that the Minutes for the May meeting will not be approved until the June meeting.

Organizational Meeting: Appointments were made. Minutes are available.

Minutes: April 4, 2017 Regular Meeting- Trustee Consalvi made a motion to approve the minutes as written, seconded by Trustee King. A vote was taken; Mayor Halstead and Trustees Edwards, Consalvi, Isham and King voted aye. The motion was approved and carried.

Old Business

Water Projects – Eric Lang, DPW Supervisor stated that he is down to 13 meters to be installed, after tomorrow he will be down to 11. After some discussion it was decided to purchase 30 more new meters to continue with the meter upgrades. Trustee Consalvi made a motion to purchase 30 more meters, seconded by Trustee Edwards. A vote was taken; Mayor Halstead and Trustees Edwards, Consalvi, Isham and King voted aye. The motion was approved and carried.

MEGA – Mayor Halstead decided to table this topic for now.

CDBG Block Grant – Mayor Halstead asked if everyone had a chance to review the RFQ's. Trustee Consalvi stated that he went on line to get the company's rating and Hunt Engineers had the highest ratings. Trustee Isham stated that she was leaning towards Hunt Engineers as well. She felt the proposal was better than the others. After some discussion Trustee Consalvi made a motion to award the contract to Hunt Engineers to do the Engineering Services for the Village of Candor Waterline Improvement Project/Study, seconded by Trustee Isham. A vote was taken; Mayor Halstead and Trustees Edwards, Consalvi, Isham and King voted aye. The motion was approved and carried.

Charter (Time Warner) Franchise Agreement – Mayor Halstead asked about the status of the franchise agreement with Charter/Time Warner. Village Attorney Robert McKertich stated that he has made changes and is waiting to get it back from Charter, he will follow up on it.

Summer Help – Mayor Halstead stated that we did not have a good response to the advertisement of the summer help position. After some discussion Mayor Halstead made a motion to re-advertise and extend the deadline to June 1, 2017 @ 2:00 PM, seconded by Trustee Consalvi. A vote was taken; Mayor Halstead and Trustees Edwards, Consalvi, Isham and King voted aye. The motion was approved and carried.

Fire Agreement/Taxes – Mayor Halstead stated the taxes for the fire will remain the same.

New Business

Police Report – Mayor Halstead submitted the police report for the month of April.

Justice Report – Mayor Halstead submitted the Justice Report for the month of March. A motion was made by Trustee King, seconded by Trustee Edwards to approve the Justice Reports as presented. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham and King voted aye. The motion was approved and carried.

Water Report – Mayor Halstead submitted the water report for the month of April. DPW Working Supervisor, Eric Lang stated that the Health Department Report was the best report we have received.

Bills – A motion was made by Trustee King, seconded by Trustee Consalvi to approve the bills as presented. A vote was taken; Mayor Halstead and Trustees Edwards, Consalvi, Isham and King voted aye. The motion was approved and carried.

Budget Transfers – A motion was made by Trustee Consalvi, seconded by Trustee King to approve the budget transfers as presented. A vote was taken; Mayor Halstead and Trustees Edwards, Consalvi, Isham and King voted aye. The motion was approved and carried.

Year End – Mayor Halstead stated that approval is needed for Deputy Clerk/Treasurer Lynne Roberts and himself to do necessary transfers and year end budget checks. A motion was made by Trustee King, seconded by Trustee Isham to approve Mayor Halstead and Deputy Clerk/Treasurer to do necessary transfers and year end budget checks. A vote was taken; Mayor Halstead and Trustees Edwards, Consalvi, Isham and King voted aye. The motion was approved and carried.

CHIPS – Mayor Halstead stated that we have \$14,217.78 in CHIPS money, a total in Pave NY \$3245.32 with no rollover. The Village also has EWR (Emergency Winter Recovery) funds in the amount of \$2,555.08. EWR & Pave NY funds must be spent, we cannot roll over the funds.

Shared Services Meeting – Mayor Halstead stated that he is going to be attending a meeting at the Tioga County Ronald Dougherty Office Building for County Wide Shared Services. The meeting is on Friday, May 12th at 10:00 AM. NYS recently passed its 2017 budget which includes an Act requiring that a property tax plan be created within each County.

National Day of Prayer – Mayor Halstead stated that he received a letter stating that there will be a community prayer event taking place at the Fire Station at 7:00 PM on Thursday, May 4th in honor of National Day of Prayer.

American Legion Letter – Mayor Halstead presented the board with a letter from American Legion Post 907 requesting a donation of \$500 towards the flags for the cemeteries on Memorial Day. A motion was made by Trustee Consalvi, seconded by Trustee Isham to approve a donation of \$500 to the American Legion for flags for the cemetery. A vote was taken; Mayor Halstead and Trustees Edwards, Consalvi, Isham and King voted aye. The motion was approved and carried.

NYS OSC Auditors – Mayor Halstead stated that NYS OSC Auditors will be starting an audit on May 5, 2017. Trustee Isham inquired about maybe the Village getting an independent auditor so that the books can be audited yearly. The Board all agreed that we should look into it.

Adjournment

Trustee Consalvi made a motion to adjourn the meeting, seconded by Trustee King. Mayor Halstead adjourned the meeting at 7:35 PM.

Respectfully submitted,

Jennifer Bennett
Clerk/Treasurer