

**REGULAR MEETING
VILLAGE OF CANDOR BOARD OF TRUSTEES
138 MAIN STREET, CANDOR, NY, 13743
April 04, 2017**

Call to Order – The regular meeting of the Village of Candor Board of Trustees began at 6:30 pm with the Pledge of Allegiance and was called to order by the Honorable Mayor Eric Halstead on April 04, 2017 at the Village Hall, 138 Main Street, Candor, NY, 13743.

Those in attendance included Mayor Eric Halstead; Board Trustees Gary Consalvi, Nancy King, Gwen Isham; Clerk/Treasurer Jennifer Bennett; Deputy Clerk/Treasurer Lynne Roberts; DPW Supervisor Eric Lang; and Village Attorney Robert McKertich.

Absent: Trustee Chad Edwards.

Residents: Candor Youth Commission Representatives; Cody Rose, Jon Edwards, Tiffany Edwards and Carl Williamson.

Public Comment – Cody Rose, Jon Edwards, Tiffany Edwards and Carl Williamson were in attendance as representatives of the Candor Youth Commission. The Candor Youth Commission has received a grant for \$190,000 from the Hooker Foundation. Cody Rose stated that the Youth Commission is in the process of getting their tax exempt status and was advised by the Hooker foundation to have a separate entity oversee the funds for the purchasing of the equipment and field projects. The funds will be split \$90,000 for equipment and \$90,000 for field projects. Cody Rose stated the Candor Central School is doing the ordering of the equipment. The School then turns the invoices over to the Hooker Foundation for reimbursement. Due to the fields being Village property it was advised by the Hooker Foundation to have the Village oversee the field projects portion of the grant. The projects that the Youth Commission wants to have done are:

- 1) Update Fencing Around the Field Cost Estimate \$12,000-\$15,000
- 2) Update Infield Dirt With Baseball Dirt Cost Estimate \$4,000
- 3) New Shed to Store Equipment (16X24) Cost Estimate \$4,000 - \$5,000
- 4) Painting the Dugouts
- 5) Eventually Put In Another Ball Field.

Mayor Halstead stated that if all these projects are going through the Village, all the work has got to be done the way the Village does business. Projects need to follow the Prevailing Wage guidelines, go out to bid, get certificates of insurance from contractors etc. Village Attorney, Bob McKertich, stated that if the Village agrees to handle these funds a resolution would have to be passed and is there a signed contract between the Candor Youth Commission and the Hooker Foundation? Cody Rose & Jon Edwards stated that there is a contract, they would check on getting a copy. Mayor Halstead stated that he wants to be clear that anything that is going to be done to the property does have to be approved by the Village Board. Cody Rose stated that the foundation would like to disburse the funds to the Village to be placed in an account so that these funds could be administered by the Village.

Cody Rose stated that they would like to place the new shed over by the morrow pump house. DPW Supervisor, Eric Lang, stated that he did not think the Health Department would approve that location.

After much discussion it was decided to do a resolution in May to approve the overseeing of the grant for the Candor Youth Commission but we want to see the contract.

Minutes

March 7, 2017 Regular Meeting – Trustee King made a motion to approve the minutes as written, seconded by Trustee Isham. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham and King voted aye. The motion was approved and carried.

Mayor Halstead stated that he will be holding the 2017/2018 Organizational Meeting at the May 2nd meeting.

Old Business

Water Projects – DPW Supervisor Eric Lang stated that he has the new dialer installed at the Morrow Pump House. The dialing tree is Eric Lang, Nick Thomas, Eric Halstead, and Gary Consalvi. Deputy Clerk/Treasurer Roberts stated that Frontier waived the installation fee for the dialer.

Sidewalks – Mayor Halstead stated that he has been in contact with NYCOM regarding our plans to do the sidewalks and the speed limits on Village Streets/signage. Mayor Halstead submitted to the board a copy of the Speed Limit & Traffic Regulations. A copy of the sidewalk law 1997 #1 was given to the Village Attorney McKertich to review.

MEGA – Mayor Halstead decided to table this topic for now.

Resolution for Pine St. – Mayor Halstead submitted a resolution confirming that Pine St. is a useful public way utilized to access neighboring properties and that it is to the best interests of the Village that Pine St. remains a public way within the Village. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham and King voted aye. The motion was approved and carried. This resolution will be sent to NYSDOT.

Grant – Mayor Halstead stated that copies of the RFQ's (Request for Qualifications) for the CDBG Block Grant have been included with your meeting packet. Please review them so we can pick an engineering firm at the May meeting. Mayor Halstead stated that the Main Street Grant has been pulled due to lack of interest.

Charter (Time Warner) Franchise Agreement – Mayor Halstead stated that we receive the franchise fee payment and that there was an increase of approximately \$1,200.

Summer Help – Mayor Halstead stated the advertising has been done for the summer/temporary help. The deadline for applications is 4/28/17.

New Business

Police Report – Mayor Halstead submitted the police report for the month of March.

Justice Report – Mayor Halstead submitted the Justice Report for the months of January and February. A motion was made by Trustee King, seconded by Mayor Halstead to approve the Justice Reports as presented. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham and King voted aye. The motion was approved and carried.

Water Report – Mayor Halstead submitted the water report for the month of March.

Bills – A motion was made by Trustee Consalvi, seconded by Trustee Isham, to approve the bills as presented. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham and King voted aye. The motion was approved and carried.

Budget/General Journal Transfers – None.

2017/2018 Budget – A motion was made by Trustee King, seconded by Trustee Consalvi, to accept the 2017/2018 budget as presented. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham and King voted aye. The motion was approved and carried. Deputy Clerk/Treasurer Roberts stated that she received notification from the Office of the State Comptrollers that the Village received an overage of \$2400. This money has to be placed in a special account for one year. As soon as taxes are collected and the County makes the Village whole we can place the funds back into the General Fund.

Year End – Mayor Halstead stated that approval is needed for Deputy Clerk/Treasurer Roberts and himself to do necessary transfers and year-end budget checks. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham and King voted aye. The motion was approved and carried.

Adjournment

Trustee Consalvi made a motion to adjourn, seconded by Trustee King. Mayor Halstead adjourned the meeting at 7:59 pm.

Respectfully submitted,

Jennifer Bennett
Clerk/Treasurer