

**REGULAR MEETING  
VILLAGE OF CANDOR BOARD OF TRUSTEES  
138 MAIN STREET, CANDOR, NY, 13743  
FEBRUARY 07, 2017**

**Call to Order** – The regular meeting of the Village of Candor Board of Trustees began at 6:30 pm with the Pledge of Allegiance and was called to order by the Honorable Mayor Eric Halstead on February 07, 2017 at the Village Hall, 138 Main Street, Candor, NY, 13743.

Those in attendance included Mayor Eric Halstead; Board Trustees Gary Consalvi, Nancy King, Gwen Isham, Chad Edwards; Clerk/Treasurer Jennifer Bennett; Deputy Clerk/Treasurer Lynne Roberts; DPW Supervisor Eric Lang; and Village Attorney Robert McKertich.

Guest: Teresa Saraceno, Tioga County Deputy Director Economic Development

**Public Comment:** – None

**Main Street Grant** – Teresa Saraceno presented to the board guidelines for an upcoming beautification grant that the state will be announcing sometime in May 2017. The applications will be due in July 2017 and these applications are lengthy so we need to start compiling the information now. If we decide we want to proceed we will need to submit a resolution with the village board approving to move forward with the application process. The grant is for \$300,000 and will be geared towards beautification of a designated area. The area being considered is Main St., from Water St. to Jackson St. It can be used for interior & exterior renovations. After some discussion, the resolution #2017-01 was voted on by the board to proceed with the application process. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham, Edwards and King voted aye. The motion was approved and carried

**Minutes**

January 3, 2017 – Trustee Isham made a motion to approve the minutes as written, seconded by Trustee Edwards. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham, Edwards and King voted aye. The motion was approved and carried.

January 21, 2017 Special Meeting – Trustee Edwards made a motion to approve the minutes as written, seconded by Trustee Consalvi. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham, Edwards and King voted aye. The motion was approved and carried.

January 28, 2017 Budget Meeting – Mayor Halstead made a motion to approve the minutes as written, seconded by Trustee King. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham, Edwards and King voted aye. The motion was approved and carried.

**Old Business**

**Water Projects** – Mayor Halstead asked Eric Lang, DPW Supervisor how he is doing with the installation of the new water meters. DPW Supervisor Eric Lang stated that he has about half of them done.

**Sidewalks** – Mayor Halstead stated that we have a copy of the law that was submitted but it doesn't have the signatures on it. We are not sure if it was submitted to the State. Village Attorney Robert McKertich stated that they have laws listed on their website but this particular law 1997-1 is old and is not there. Clerk/Treasurer Jennifer Bennett stated that she called the Dept. of State and left a message to return her call but has not heard back from them. She stated that she would contact them again.

**MEGA** – Mayor Halstead asked everyone if they received the email that had the pamphlets attached. There was some discussion and it was decided to table this topic for now.

**Abandon Pine St.** – Mayor Halstead stated that we need to hold a public hearing and pass a resolution to abandon Pine Street. Mayor Halstead made a motion to hold a Public Hearing on March 7, 2017 at 6:30 pm to Abandon Pine Street, seconded by Trustee Edwards. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham, Edwards and King voted aye. The motion was approved and carried. A resolution will be presented on March 7, 2017 to abandon Pine St.

**Grant** – Mayor Halstead stated that for the CDBG Grant we need to do a RFQ (Request for Qualifications). LaBarge also wants to help us with submitting grants.

**Budget Meeting Dates** – Mayor Halstead reminded the board that we have budget meetings scheduled for Saturday, February 11, 2017 and Saturday, February 25, 2017 at 10:00 am at the Candor Village Hall. Mayor Halstead stated that he would like to schedule the Public Hearing for the 2017-2018 Budget for Tuesday, March 7, 2017. Mayor Halstead made a motion to hold a Public Hearing on March 7, 2017 at 6:30 pm to approve the proposed budget, seconded by Trustee Edwards. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham, Edwards and King voted aye. The motion was approved and carried.

**New Slide At Moyer Park** – Trustee Consalvi asked if we decided on a replacement for the slide that was removed. Mayor Halstead stated that we talked about the double slide, after some discussion everyone was in favor of purchasing the double slide.

### New Business

**Police Report** – Mayor Halstead submitted the police report for the month of January.

**Justice Report** – Trustee King made a motion to accept the Justice Report as written, seconded by Trustee Edwards. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham, Edwards and King voted aye. The motion was approved and carried.

**Water Report** – Mayor Halstead submitted the water report for the month of January.

**Bills** – A motion was made by Trustee King, seconded by Trustee Isham to approve the bills as presented. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham, Edwards and King voted aye. The motion was approved and carried.

**General Journal Transfers** – A motion was made by Trustee Edwards, seconded by Trustee Isham to approve the transfers as presented. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham, Edwards and King voted aye. The motion was approved and carried.

**Elections** – Mayor Halstead presented the following for approval:

Rita Quinlan, Senior Election Inspector  
Lois Purcell, Election Inspector  
Stanley White, Alternate Election Inspector

A motion was made by Trustee King, seconded by Trustee Edwards to approve the Election Inspectors as presented. A vote was taken; Mayor Halstead and Trustees Consalvi, Isham, Edwards and King voted aye. The motion was approved and carried.

Jennifer Bennett, Clerk Treasurer stated that we will be getting our ballots printed in Owego at Susquehanna Printing. The minimum is 100 vs. 500 and the cost is only \$75.00.

**Yearly Reports** – Mayor Halstead submitted the yearly report from the Candor Historian. A 2016 report of permits purchased was submitted from the Code Enforcement Officer.

**Sales Tax Distribution** – Mayor Halstead submitted a report from Tioga County Treasurer’s Office that had the sales tax distribution for 2016.

**Time Warner Cable** – Mayor Halstead submitted the cable franchise renewal agreement between the Village of Candor and Time Warner Cable Northeast, LLC, locally known as Charter Communications. The Trustees will review it and the Village Attorney will review it. A vote will be taken next month for approval.

**Summer Help** – Mayor Halstead stated that we need to start thinking about hiring summer help. We need to hire two part time workers. We need one for mowing and one to help DPW Superintendent Eric Lang. DPW Superintendent Eric Lang stated that Travis Bogart has expressed interest in one of the positions. Mayor Halstead stated that we need to interview for these positions in March.

**Adjournment**

Trustee Edwards made a motion to adjourn. Mayor Halstead adjourned the meeting at 7:38 pm.

Respectfully submitted,

Jennifer Bennett  
Clerk/Treasurer