

**REGULAR MEETING
VILLAGE OF CANDOR BOARD OF TRUSTEES
138 MAIN STREET, CANDOR, NY, 13743
MARCH 1, 2016**

Call to Order

The regular meeting of the Village of Candor Board of Trustees began at 6:30 pm with the Pledge of Allegiance and was called to order by the Honorable Mayor Eric Halstead on March 1, 2016 at the Village Hall, 138 Main Street, Candor, NY, 13743.

Those in attendance included Mayor Eric Halstead; Board Trustees Jennifer Bennett, Gary Consalvi, Dan Kelly, and Nancy King; Deputy Clerk Lynne Roberts; DPW Supervisor Eric Lang; and Attorney Robert McKertich. Absent from the meeting was Clerk Betsy Lipka.

Guests in attendance included Gwen Isham (Village resident) and Lisa Weston-Bialy, Nichole Blair, and George Blair (representing Cornell University Cooperative Extension Center for Public Health).

Public Hearing – The public hearing regarded charging water bill customers a \$75.00 fee for non-payment of their bi-monthly water bill even if the Water Department is unable to shut off their water for any reason. There being no public comments, Mayor Halstead closed the public hearing at 6:31 pm.

Public Comment – Lisa Weston-Bialy and Nichole Blair gave a presentation regarding tobacco-free communities.

Minutes

A motion was made by Trustee Consalvi, seconded by Trustee King, to approve the minutes of the February 2, 2016 regular meeting as amended. A vote was taken; Mayor Halstead and Trustees Bennett, Consalvi, Kelly, and King voted aye. The motion was approved and carried.

A motion was made by Trustee Consalvi, seconded by Trustee King, to approve the minutes of the February 6, 2016 budget meeting as presented. A vote was taken; Mayor Halstead and Trustees Bennett, Consalvi, Kelly, and King voted aye. The motion was approved and carried.

Old Business

Water Projects

- The 30 water meters that were ordered have been received.
- Trustee Kelly asked about the camera for the water tower. The SD card still needs to be set up; DPW Supervisor Lang is ready to install the camera as soon as that's done.
- Mayor Halstead reported that the Board of Health showed up unexpectedly for a spot check of our pump houses. The chlorinators were about empty and we will be sent a letter stating such. The Water Operator responsible that weekend will receive a copy of that letter. Trustee Consalvi asked if the water was tested. Water testing was not the reason for this visit.
- Mayor Halstead received a call from the Board of Health notifying him that the Candor School had requested voluntary testing for lead in their water system. Mayor Halstead spoke to school personnel as to why they wanted testing. This is being done as a proactive measure in case questions are presented. Mayor Halstead informed Jeff Koslowski (school Principal) that the Village water is tested once per month and test results are on file at the Village office for review at any time.

Library Repairs – Mayor Halstead stated he will be meeting with Mr. Kazda to begin writing the bid.

Investment Policy – Nothing new to report.

NYS Shared Services – Mayor Halstead told the State that we did not have a problem with the agreement but were getting some wording changed. Attorney McKertich will make our changes for approval at the April 5, 2016 board meeting.

Hydrant Flushing – REMINDER this is scheduled for May 16 and 17.

Village Clean-Up – REMINDER this is scheduled for June 10 and 11.

New Business

Police Report – This was handed out for the Board to review.

Justice Report – Do not have one for this month.

Water Report – Everything looked good.

Bills – A motion was made by Trustee Consalvi, seconded by Trustee King, to approve the bills as presented. A vote was taken; Mayor Halstead and Trustees Bennett, Consalvi, Kelly, and King voted aye. The motion was approved and carried.

February Financials were handed out.

Generator – The Water Department has rented one from Power and Paddle in the past to clean out shut-offs, etc. DPW Supervisor Lang got three quotes to purchase one. A motion was made by Trustee Consalvi, seconded by Trustee Bennett, to purchase the Generac Power Systems 2000 Watt Inverter Generator from Home Central for \$589.00, to be charged against account A8662.4. A vote was taken; Mayor Halstead and Trustees Bennett, Consalvi, Kelly, and King voted aye. The motion was approved and carried.

Budget Journal Transfer – A motion was made by Mayor Halstead, seconded by Trustee Bennett, to transfer \$5,098.50 from the Water capital fee fund to the Water checking account to pay for the 30 water meters. A vote was taken; Mayor Halstead and Trustees Bennett, Consalvi, Kelly, and King voted aye. The motion was approved and carried.

Tractor Tires – Mayor Halstead stated that we've repaired everything on the John Deere tractor and it runs fine. Instead of buying a new one (as originally talked about) this tractor just needs new tires and rims. The current turf tires and rims can be sold to recover some of the cost of the new tires/rims. He suggested that the money originally planned for a new tractor could be used to purchase a new zero-turn mower. A motion was made by Trustee Kelly, seconded by Trustee Bennett, to purchase new tires and rims (and have them mounted) from Larry Blinn at the quoted cost not to exceed \$2,600.00. A vote was taken; Mayor Halstead and Trustees Bennett, Consalvi, Kelly, and King voted aye. The motion was approved and carried.

Haefele Telephone/Internet – Mayor Halstead reported that we could save approximately \$50.00 per month by switching our telephone and internet service from Frontier to Haefele. As well, Haefele has call forwarding to set up weekend and off-hour on-call service for the Water Department. A motion was made by Trustee King, seconded by Trustee Kelly, to switch the Village telephone and internet service from Frontier to Haefele; as well as purchase our own modem/router for up to \$100.00. A vote was taken; Mayor Halstead and Trustees Bennett, Consalvi, Kelly, and King voted aye. The motion was approved and carried.

Spring Newsletter – This will be included in the April water bills.

Candor School Capital Improvement – The school is going ahead with this project. Their engineering firm has plans to remove an electric pole in front of the school which we put Christmas lights on each winter. Mayor Halstead proposed redoing the electric on that side of the street beginning with next year's budget.

Trustee Consalvi asked what Trustee Kelly's plans were for moving out of the Village. Trustee Kelly stated he would no longer be a resident effective April 1, 2016 and handed Mayor Halstead his resignation as Board Trustee effective that date.

Attorney/Client Session – At 7:50 pm, Mayor Halstead announced that the Board would go into an attorney/client session. A motion was made by Trustee Kelly, seconded by Trustee Consalvi, to go into said session. A vote was taken; Mayor Halstead and Trustees Bennett, Consalvi, Kelly, and King voted aye. The motion was approved and carried. All guests, DPW Supervisor Lang, and Deputy Clerk Roberts left the building. The executive session began at 7:54 pm.

Adjournment – A motion was made by Trustee Consalvi, seconded by Trustee King, to close executive session and adjourn. A vote was taken; Mayor Halstead and Trustees Bennett, Consalvi, Kelly, and King voted aye. The motion was approved and carried. There being no further business, Mayor Halstead adjourned the meeting at 8:13 pm.

Respectfully submitted,

Lynne D. Roberts
Deputy Clerk/Treasurer