

**REGULAR MEETING
VILLAGE OF CANDOR BOARD OF TRUSTEES
138 MAIN STREET, CANDOR, NY, 13743
JANUARY 5, 2016**

CALL TO ORDER: Following the Pledge of Allegiance the Regular Meeting of the Village of Candor Board of Trustees was called to order by the Honorable Mayor Eric Halstead at 6:30 pm.

Those in attendance included Mayor Eric Halstead; Board of Trustees Dan Kelly, Jenn Bennett, Gary Consalvi, and Nancy King; Clerk Betsy Lipka; Deputy Clerk Lynne Roberts; DPW Supervisor Eric Lang; and Attorney Robert McKertich. Chief of Police Brian Henry stopped by to introduce himself to everyone at the meeting.

There was no Public in attendance so there was no Public Comment.

MINUTES: A motion was made by Trustee Consalvi and seconded by Trustee King to approve the minutes of the December 1, 2015 Regular Meeting as amended. A vote was taken and Trustees Consalvi, Bennett, Kelly, and King voted aye. Motion was approved and carried.

OLD BUSINESS:

WATER PROJECTS: DPW Supervisor Lang brought up that there are water valves that need to be replaced. A motion was made by Trustee Bennett and seconded by Trustee King to replace the water valves at the cost of \$500. A vote was taken and Trustees Kelly, Bennett, King, and Consalvi voted aye. Motion was approved and carried.

WATER TOWERS: It has been noticed that people have been climbing up on the water tower. The Board discussed the possibility of getting cameras to install on the water tower. More research is going to be done by Attorney McKertich to check in to what can and cannot be done. Mayor Halstead is going to look into the price of the cameras.

LIBRARY REPAIRS: Jim Douglas and Jim Kazda are looking at the roof on the Library.

INVESTMENT POLICY: It was stated that the money at Tioga State Bank is safe and insured.

BREACH NOTIFICATION POLICY: The policy was handed out to the Board to look over.

BUDGET MEETINGS: A motion was made by Trustee Kelly and seconded by Trustee Bennett to hold the Budget Meetings on January 16th, 23rd, and 30th at 1:30 pm. A vote was taken and Trustees King, Consalvi, Bennett, and Kelly voted aye. Motion was approved and carried.

FROZEN PIPE POLICY: A motion was made by Trustee Consalvi and seconded Trustee Kelly to purchase a shallow well jet pump at the price of \$560. A vote was taken and Trustees Kelly, Consalvi, King, and Kelly voted aye. Motion was approved and carried.

MINIMUM WAGE: As of January 1, 2016 the minimum wage went up to \$9.00 an hour. A motion was made by Mayor Halstead and seconded by Trustee Consalvi to increase the minimum wage on the Village of Candor payroll for those who are paid minimum wage. A vote was taken and Trustees King, Kelly, Bennett, and Consalvi voted aye. Motion was approved and carried.

NEW BUSINESS:

The Police Report was handed out for the Board to look over.

JUSTICE REPORT: A motion was made by Trustee King and seconded by Trustee Consalvi to approve the Justice Report as presented. A vote was taken and Trustees Kelly, Bennett, King, and Consalvi voted aye. Motion was approved and carried.

WATER REPORT: The water report was handed out to the Board to look over. It was agreed on that everything is looking good.

BILLS: A motion was made by Trustee Bennett and seconded by Trustee King to accept the bills as presented. A vote was taken and Trustees Consalvi, Kelly, Bennett, and King voted aye. Motion was approved and carried.

December financials were handed out for the Board to look over.

TIOGA COUNTY DEPT. OF HEALTH: A letter was handed out for the Board to look over that states that the Tioga County Dept. of Health will be charging for water samples.

NYS Shared Services letter was handed out to the Board. It will be put on hold while Attorney McKertich looks into it.

ELECTION INSPECTORS: Evelyn Pettibone and Rita Quinlan have been asked if they can be the Election Inspectors for the 2016 Village Election. They both agreed to be Inspectors at the Village Election.

A resolution was made by Mayor Halstead and seconded by Trustee Consalvi that the 2016 Village election will be held March 15, 2016 at the Village Library which is located at 2 Bank Street between the hours of 12:00 pm-9:00 pm. A vote was taken and Trustees King, Bennett, Kelly, and Consalvi voted yes. The resolution was passed.

WATER REGULATIONS CHANGE: Resolution was approved and will take effect immediately.

A motion was made by Trustee Bennett and seconded by Trustee Kelly to accept the budget & general journal transfers. A vote was taken and Trustees Consalvi, King, Bennett, and Kelly voted aye. Motion was approved and carried.

Town/Village Court Clerk Lynn Craig is retiring. Mayor Halstead made a motion to reappoint her as the Village Court Clerk from January 1, 2016 – April 2016. Trustee Consalvi seconded the motion. A vote was taken and Trustees Kelly, Bennett, King, and Consalvi voted aye. Motion was approved and carried.

The Christmas lights in the Village will be taken down on Friday, January 8th.

VILLAGE CLEAN UP DAY: A motion was made by Trustee Consalvi and seconded by Trustee Bennett to schedule Village Clean Up Days for June 10th & 11th. A vote was taken and Trustees King, Kelly, Bennett, and Consalvi voted aye. Motion was approved and carried.

There being no further business a motion was made by Trustee Consalvi to adjourn at 7:48 pm.

Respectfully Submitted,

Betsy Lipka
Village Clerk/Treasurer