

**REGULAR MEETING
VILLAGE OF CANDOR BOARD OF TRUSTEES
138 MAIN STREET, CANDOR, NY
FEBRUARY 18, 2014**

Call to Order

The regular meeting of the Village of Candor Board of Trustees began at 6:30 pm with the Pledge of Allegiance and was called to order by the Honorable Mayor Eric Halstead on February 18, 2014 at the Village Hall, 138 Main Street, Candor, NY.

Those in attendance included Mayor Eric Halstead; Board Trustees Chris Brown, Gary Consalvi, Nancy King, Connie Naughton; Deputy Clerk Lynne Roberts; and DPW Supervisor Eric Lang. Absent from the meeting was Village Clerk Betsy Lipka due to a previous commitment.

Guests in attendance included Keri Blakinger, representing the Candor Chronicle, Florence Alpert and Sherry Haner.

Public Comment – No public comments.

Minutes

A motion was made by Trustee Naughton, seconded by Trustee Brown, to approve the minutes of the January 25, 2014 SPECIAL meeting as presented. A vote was taken; Mayor Halstead and Trustees Brown, Consalvi, King, and Naughton voted aye. The motion was approved and carried.

A motion was made by Trustee Consalvi, seconded by Trustee Brown, to approve the minutes of the February 1, 2014 SPECIAL meeting as amended. A vote was taken; Mayor Halstead and Trustees Brown, Consalvi, and King voted aye. Trustee Naughton abstained because she was unable to attend the meeting. The motion was approved and carried.

A motion was made by Trustee Brown, seconded by Trustee King, to approve the minutes of the February 4, 2014 regular meeting as amended. A vote was taken; Mayor Halstead and Trustees Brown, Consalvi, King, and Naughton voted aye. The motion was approved and carried.

Old Business

Dredging Update – Mayor Halstead has left messages for updates but has not received any calls back.

Committee to Redo Handbooks & New Policies – Everyone will review the draft and be prepared to discuss at our March 4 regular meeting.

FEMA Work Orders – Mayor Halstead said the Food Pantry has finished their work. He will send the work orders back to Albany as complete. Sherry Haner gave us all receipts for materials.

Coal Barn – Sheri Haner reported on the Food Pantry's financial/funding status. They have their nonprofit status paperwork at the accountant and are waiting to hear from her. To finish the process could take up to six months.

Water Projects – Mayor Halstead stated that due to the extremely cold weather, not much work has been done. DPW Supervisor Lang reported he has 19 new water meters remaining. The Coal Barn needs one and he'll install it as soon as possible.

Water Well Protection Law-Public Hearing/SEQRA – Everyone has a copy. Attorney McKertick will assist us with this process at the March 4 regular meeting at which time we've also advertised a public hearing.

Justice Audit – Deputy Clerk Roberts stated the Justice electronic books do not match their bank books. She called the NYS Unified Court System, Joan Casazza. Joan advised we must acquire all Justice deposit slips for the audit to match records. A voice mail was left for Court Clerk Lynn Craig advising her of this.

Village Clean-Up Reminder – June 6, 8:00 am - 3:30 pm and June 7, 8:00 am - 12:00 pm.

Budget Meeting Reminder – Saturday, February 22, 10:00 am at the Village Hall.

Tioga State Bank CDs – Deputy Clerk Roberts worked up a spreadsheet with current rates for Interest Checking at .03% and an 11-month CD at .50%. No action taken at this meeting.

ATVs – Trustee Naughton spoke to her brother (Justice in Central Square) and her cousin in Pulaski. They have a Village ordinance to allow Village residents to travel to the trail head at a noted top speed limit. All others are required to obtain a permit from the Village prior to traveling within Village limits. She will share a copy of those ordinances as soon as she receives them.

New Town Driveway Behind Bus Garage – Mayor Halstead is meeting with the Town and School on Thursday at 2:00 pm to review their proposed plans. Much discussion followed regarding the increased traffic on Delray Avenue.

Dump Truck Plow – DPW Supervisor Lang delivered the old truck to Trux Outfitter in Binghamton to have equipment removed. As soon as this is done, the new truck will be delivered there to have equipment added.

Police Vehicle Computer – DPW Supervisor Lang is working with Rick Franklin, PC Connections, and Les Swartz, Federal Safety, to get Wifi installed at the Village Hall. This needs to be done so Chief Lazaric can use his police vehicle computer for the Trac Ticketing System.

New Business

Tioga County Dept. of Health – We received a letter from them notifying us of our annual fees and giving us our annual SDWIS/State Water Sample Schedule Report.

Whitemore Fence Quote for Ward Pumphouse – It was agreed that the quotes for both chain link and wooden fencing is high. We have time to get additional quotes or decide to install it ourselves.

DIG Safely New York Seminar – Mayor Halstead reported we are a member, this is a free informative seminar, and gives Water Operator credits. DPW Supervisor Lang should attend and requested Board approval; all Trustees agreed. He will register tomorrow and attend (March 6, Double Tree Inn in Binghamton, 7:15 am - 2:15 pm).

Budget & General Journal Transfers – A motion was made by Trustee Brown, seconded by Trustee Naughton, to approve the Budget Journal Transfers as presented. A vote was taken; Mayor Halstead and Trustees Brown, Consalvi, King, and Naughton voted aye. The motion was approved and carried. Trustee Brown noted that a total of \$21,812.51 of these transfers came out of our Water Capital Fee Savings account.

Microbac Laboratories Email – Explains that there is a Customer Service change in personnel.

Badger Meter Update – Deputy Clerk Roberts reported that the Badger Meter and Williamson Law Book software files are compatible. A two-day training is scheduled; Tuesday, April 1 will be at the Village Hall for software (Clerk Lipka and Deputy Clerk Roberts) and Wednesday, April 2 for the reader handheld device (DPW Supervisor Lang), which will take place on the water route of our new meters. Both training sessions will be from 8:00 am - 4:00 pm. Trustee Naughton reminded us to assure all files are properly backed up prior to this training.

February Bills – A motion was made by Trustee Brown, seconded by Trustee Naughton, to approve the February bills as presented. A vote was taken; Mayor Halstead and Trustees Brown, Consalvi, King, and Naughton voted aye. The motion was approved and carried.

Communications – A letter from Time Warner Cable notifying us and Village residents of upcoming price changes.

Adjournment – A motion was made by Trustee Consalvi to adjourn. There being no further business, Mayor Halstead adjourned the meeting at 7:30 pm.

Respectfully submitted,

Lynne D. Roberts
Deputy Clerk/Treasurer