

**REGULAR MEETING
VILLAGE OF CANDOR BOARD OF TRUSTEES
138 MAIN STREET, CANDOR, NY
JUNE 4, 2013**

Call to Order

The regular meeting of the Village of Candor Board of Trustees was called to order at 6:30 pm by the Honorable Mayor Eric Halstead on June 4, 2013 at the Village Hall, 138 Main Street, Candor, NY.

Those in attendance included Mayor Eric Halstead; Board Trustees Chris Brown, Gary Consalvi, Nancy King, Connie Naughton; and Deputy Clerk Lynne Roberts. Village Clerk Betsy Lipka was absent due to a previous commitment.

Guests in attendance included Flo Alpert and Sheri Haner.

Public Comment

Sheri Haner gave an update on the Bread of Life purchasing the Coal Barn: She confirmed their extended lease is due by July and, going forward, they are leasing the Coal Barn on a month-to-month basis. She presented a draft Purchase of Real Estate; Mayor Halstead will have our attorney review and edit as necessary. They have completed their Article of Incorporation and are awaiting their certificate. Sheri confirmed their EIN (Employer Identification Number) under the title of Resource Center of Candor, Inc. Their plan is to complete a DBA (Doing Business As) under the Bread of Life. This will give them more flexibility to help residents with additional programs other than just the Bread of Life. Trustee Brown asked what Sheri's capacity will be in the new corporation; Sheri stated it will be Director through the transition of incorporation. They are having someone come in to give them an estimate on a new furnace and the foam insulation (Foam It, out of Binghamton).

Flo Alpert stated that the Town Barns were just insulated recently and they may have a vendor we could contact.

Mayor Halstead requested Sheri contacts him so he could be present when they get the foam estimate.

Flo Alpert asked about the rumor of the "mill stump" being removed for salvage when they dredged. Mayor Halstead stated that he did not know but he will contact Mr. Campbell, the Foreman, to find out.

Minutes

A motion was made by Trustee Naughton, seconded by Trustee Consalvi, to approve the minutes of the May 21, 2013 meeting as amended. A vote was taken; Mayor Halstead and Trustees Brown, Consalvi, King, and Naughton voted aye. The motion was approved and carried.

Old Business

Bridge Update – Mayor Halstead stated the steel arrived last week. Deputy Clerk Roberts requested that Nancy King copy her in the email with updated photos to be placed on the new village web site.

Committee to Redo Handbooks & New Policies – Mayor Halstead said that he and Trustee Naughton met this past weekend. Trustee Naughton mentioned that she needs to send the data to the attorney so he can review it and hopefully have it read for the next Board meeting.

Village Clean Up Days – Mayor Halstead reminded everyone that the clean-up days are June 14 and 15. Trustee Brown asked if the containers for this were all set. Mayor Halstead said that Eric Lang called and arranged these last week. Trustee Consalvi asked what the pricing quote was and stated that the Board has to approve the expenditure. Mayor Halstead called Eric Lang and confirmed that the quote was the same as last year - around

\$165. A motion was made by Trustee Consalvi, seconded by Trustee Brown, to accept the bid from Taylor (and Weitzman, if they don't receive enough tonnage) for dumpsters for the Village Clean-Up Days, not to exceed \$1,000.00. A vote was taken; Mayor Halstead and Trustees Brown, Consalvi, King, and Naughton voted aye. The motion was approved and carried.

FEMA Work Orders – Mayor Halstead said the only work order remaining is for the Coal Barn. The Bread of Life is investigating the best way to use these monies.

Water Locator – Mayor Halstead stated this has been received but Eric Lang has not yet had a chance to use the new equipment. He may get a chance to use it tomorrow at the bridge to locate a curb stop. Trustee Consalvi asked how long the warrantee is on this. Mayor Halstead said it was probably a year.

DPW Drainage – Mayor Halstead stated this is complete and working well.

Website – Deputy Clerk Roberts stated that out of the 10 hours approved for training outside of normal business hours, she only used 2-1/2. She has not had a chance to get any hands on due to her computer issues. She requested Board approval to use the remaining 7-1/2 hours to work on the website outside business hours because of fiscal year-end duties.

She told the Board that David Sersen left his wireless mouse in the office after training. He emailed me that he would like me to mail it to him and he would deduct the price of postage from his invoice to us. Deputy Clerk Roberts wanted Board approval to mail the mouse to David and to inform them of the pending invoice. Trustee Brown asked Trustee Consalvi to contact David that it is not the Board's expectation to pay him for additional training. The Board approved to send the mouse regular mail and charge account A1325.4 (used for postage expenditures).

Lynne's Computer – Mayor Halstead informed the Board that Deputy Clerk Roberts received her new computer and Rick Franklin moved all information from the old one over. Rick also made it so that Eric Lang can print from his office computer.

Water Well Protection Plan – Mayor Halstead has not heard any update from the Town of Candor. Flo Alpert stated that the Town has tabled this issue again.

Fire Station Water Agreement – Mayor Halstead provided an updated agreement for the Board to review as well as provide a copy to the District; he has not heard back from the District yet. Trustee Consalvi asked if we are nearing a feasible agreement. Mayor Halstead mentioned that he may be changing his mind regarding the agreement. When considering that Trustee Brown has talked about raising water rates, he is considering not giving the Fire District water at no fee for some basic services we can do ourselves. He's made calls regarding the fire siren and how it impacts insurance but has not had any calls back as yet.

Trustee Brown stated that she does not have an issue with providing them with water for no charge. She believes in terms of relations with the Fire Department, this is a better way to approach the issue. Also, in the interest of give and take, the easement agreement is more important and gives us legal protection. She mentioned that we could do these services ourselves but we do not always have the adequate manpower to do so; Mayor Halstead agreed.

Mayor Halstead asked if the Trustees had an opportunity to review the water agreement and did they have any changes. Trustee Brown requested that the statement of "free water" be changed to "metered water at no charge."

Mayor Halstead said he has a meeting with the Fire Department on Wednesday night and will go over the changes.

Fire Station Easement – Mayor Halstead was lead to believe that they will have more changes other than Mr. Hollenbeck's notes. He'll go over this agreement at Wednesday night's meeting as well.

Coal Barn – Mayor Halstead stated that the lease will be signed for presentation to the Board at the next meeting.

ATV's – Mayor Halstead has had some conversations with concerned residents about more reasonable hours and "policing your own." Trustee Consalvi mentioned that we should have a public hearing regarding any change to current local law. Mayor Halstead stated this would absolutely happen. He has almost completed his letter to Sheriff Howard asking him to either come or write a letter back explaining his take on when Chief Lazaric was unavailable. Everyone agreed the draft handed out needs the hours to be changed and no travel after dark. Trustee Brown suggested having a trial period prior to going through all legalities of passing a local law. Trustee Naughton suggested that a local ATV club could take the responsibility for "policing your own;" not the legal responsibility but as an implied responsibility. Mayor Halstead stated that this is already done with many ATV residents.

We will wait until we hear back from Sheriff Howard to make a final decision. But the trial period shows ATV residents that we are willing to work with them.

Road Work – Mayor Halstead said that Eric Lang has been trying to get with paving companies to receive estimates. Trustee Consalvi asked if there have been any discussions about repaving after the bridge was done. Mayor Halstead said he would talk to someone about it and get back to the Board.

Tree & Stump Removal – Mayor Halstead stated that the trees are down and the stumps have been removed. Trustee Brown mentioned that there is still a large stump on the sidewalk on her street. Mayor Halstead said he would remind Eric Lang to remove it.

Park Flag Pole – Mayor Halstead said that Eric Lang will purchase the pain and Tony has offered to paint this flag pole at no charge. Trustee Naughton asked if the old flags needed to be retired and new ones put up. Mayor Halstead said yes; Trustee Naughton and her husband are going to a retirement ceremony and with the Board's approval she will retire the flags. Everyone agreed and thanked her.

Mulch for the Parks – Trustee King stated she had a discussion with Eric Lang who was concerned about the mulch for Moyer Park and asked if he needed to have bids gotten for this purchase. Trustee King told him he did not. Eric will probably purchase the mulch Loretta Glenn who will also work with him to help him determine how much mulch to purchase.

Water Line at McNeil Pavilion – Trustee King stated that Eric Lang is working on this line. There's a leak inside the building and Eric wants to get this repaired so he can hook up the power sprayer to clean the building prior to painting it.

Fire Hydrant in Front of Laundromat – Trustee King stated that there is still a black cover on it. The last time it was checked for flow it did not give adequate pressure and it still doesn't. We had it dug up and fixed and then it got hit again right afterward. She stated that as long as the road was being dug up due to the bridge construction, we should repair this hydrant at the same time.

Trustee Brown asked what the emphasis was on this one particular hydrant. Trustee King said the other ones around that location do not give adequate pressure to fight fires on that end of Delray Avenue. Trustee Brown reminded everyone that fire hydrants are extremely expensive and we put a fair amount of money into that particular hydrant already.

Flo Alpert asked if some type of barrier could be put around that hydrant to protect it after repair. Mayor Halstead told her that it is illegal to do so - obstructing a right-of-way.

DPW Report – Trustee Brown asked if the water bottles for June testing were received yet. Also, a date has to be set for the testing of 20 resident/business water locations. Everyone agreed that June 18 would be a good date. Bottles will be available at the next Board meeting.

Deborah Whatley Water Issue – Trustee Brown asked for status on this water issue. Mayor Halstead stated the downstairs is all done except for the line. Trustee Brown had asked Eric Lang to take "after" pictures and have a hard copy available in the office. She also asked if the hose was still being run from Viola Harlin's trailer. Mayor Halstead stated that this has been disconnected and no longer being run between residents. Trustee King said she had talked to Deborah earlier and the work downstairs is done but she still does not have good

pressure. Mayor Halstead stated that she's aware this is her issue until she has the line replaced. Her plumber determined that her pipes are very old a corroded.

Employee Evaluations – Trustee Brown asked if Mayor Halstead had made a decision regarding these. He said that he hasn't had a chance to speak to anyone yet except the Clerk and Deputy Clerk. Trustee Brown asked if he was going to schedule to have the other employees come in to speak to the Board. Mayor Halstead said he would.

New Business

Trust & Agency Reports for 2012-2013 – These are done. Deputy Clerk Roberts reminded the Board that this account is a "clearing house" area mostly for payroll. The balance in this account should remain around zero at any given time. She may request the Board to approve moving monies back to the General or Water accounts to achieve this.

Justice Report – Flo Alpert asked what this report entailed. Mayor Halstead stated that it lists who received a ticket, what the charge was for, the date the ticket was issued, the date of court, and the amount of the ticket. The Board has to approve the expenditures because we have to be able to account for the monies. A motion was made by Trustee King, seconded by Trustee Consalvi, to approve the Justice Report as presented. A vote was taken; Mayor Halstead and Trustees Brown, Consalvi, King, and Naughton voted aye. The motion was approved and carried.

Police Report – Trustee Brown requested that Chief Lazaric provide the Board with an estimate of extra help he'll need for July 4 parade - both monies and who will assist. Mayor Halstead reminded everyone that this is the first invoice received for extra Police coverage/assistance. So far this year a great deal of assistance has been provided without charge.

Dump Truck – Trustee Brown asked for a status update. Mayor Halstead said he talked to Alan at Tioga County to get together to get a hydraulic hosed affixed to it to prevent the lead and get the box to dump. However, there is no way to get the tailgate to open. Finish Line Auto did not want to tackle the repair issues last year.

Trustee Brown suggested that extra contingent monies if General or Water funds be transferred to the DPW/Police Reserve fund. We may have to purchase a new truck in the near future.

A motion was made by Trustee Consalvi, seconded by Trustee Brown, to adjourn. There being no further business, Mayor Halstead adjourned the meeting at 7:50 pm.

Respectfully submitted,

Lynne D. Roberts
Deputy Clerk/Treasurer